



CrossTimbers
CHILDREN'S MISSION ADVENTURE CAMP



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Hello Children's Ministers and Leaders!

We are excited to welcome you to CrossTimbers! Our unique programming is sure to make this an incredible encounter with God. This is going to be one of the most memorable times in your life and in the lives of your children. Some children may come to know the love and forgiveness of Christ for the very first time while others realize their need to rely on Him every day. A few may even hear God's call to serve Him with their lives.

CrossTimbers is a beautiful place to worship the Lord, filled with all kinds of hands-on missions education and fun camp activities. There are great scenic areas and venues for kids to experience nature and take risks as they explore new challenges and activities.

Of course, CrossTimbers is most defined by the relationships we build with campers and sponsors. Our staff of young adult summer missionaries are devoted to sharing their lives, and how God has impacted them with every camper. CrossTimbers is about meeting God in a personal way. Every part of our camp experience is designed to bring your children closer to God than ever before.

Praying for you!

Charles T Gatton

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GENERAL INFORMATION

CrossTimbers Baptist Camp
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Davis, OK 73030
(580) 369-2101

Grand Lake Baptist Assembly
25300 S 650 Rd.
Grove, Ok 74344
(918) 786-5757

Website:

www.oklahomabaptists.org/childhood

Email:

Davis: crosstimbers@oklahomabaptists.org

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Dr. Todd Fisher, Executive Director/Treasurer
Alan Quigley, Resources Group Leader
Charlie Gatton, CrossTimbers Program Director
Nicole Welch, Childhood Ministry Assistant

OUR MISSION

CrossTimbers Children's Mission Adventure Camp exists to support local church efforts to reach lost children in their communities and to raise up a generation of kids with an authentic walk with God who actively serve others with missional living.

CORE VALUES

1. Learn biblical principles for worship, missions, evangelism, and life.
2. Create and strengthen relationships with God, family, and others.
3. Experience nature in a fun and safe environment.

The camp is designed to offer four days of intentional spiritual investment in the child's life.

Day 1: Camp Theme

Day 2: Evangelism

Day 3: Instruction from the Word

Day 4: Challenge to Serve Daily

CrossTimbers is a camp focused on reaching and equipping children. Throughout the week of camp there is a high priority on Scripture, worship, relationships with camp staff and church sponsors. There will be opportunities for kids and sponsors to sharpen their skills and prepare to consistently serve God after camp.

CrossTimbers Camp is supported by Oklahoma Baptists gifts through the Cooperative Program. Thank you, Oklahoma Baptists, for challenging kids to know Christ by giving to the Cooperative Program.

REGISTRATION PROCESS



THERE ARE 5 ELEMENTS TO THE REGISTRATION PROCESS OF CAMP:

1. PRE-CAMP CHURCH REGISTRATION
2. CAMPER AND SPONSOR FORMS
3. BACKGROUND CHECKS
4. INDIVIDUAL CAMPER REGISTRATION
5. ARRIVAL AND CAMP CHECK-IN

1. PRE CAMP CHURCH REGISTRATION:

Registration opens the first Monday in November at 8am.

Slots fill up quickly, so it is best to be online early.

To register your group:

1. Visit the website (oklahomabaptists.org/crosstimbers).
2. Click the "CrossTimbers" tab and scroll down to "Session Registration."
3. Please read all instructions carefully before beginning registration.
4. Find your church and put in the required information. Please make sure all the information is correct before continuing to the next page.
5. You will be asked to agree to our Church Registration Agreement before you are able to select beds. This will also need to be printed and emailed to our office within two weeks.
6. Select your session and date from the list and submit the total number of beds. You can only register for one session.
7. Complete the form by putting your billing information. You only have the option to pay by check. Remember to select the "Confirm Registration" tab to save your information.
8. Confirm all information is correct according to your records. You will receive a confirmation code at the end of registration. You will receive a welcome email 15-20 minutes after registration with important information for camp.
9. You will be emailed an invoice 1-2 weeks after registration for your bed deposits after we process your registration. All deposits and final payments MUST be paid by check and mailed to our office.
10. Once you receive your invoice, you will have until January 31st to return your deposit (\$30.00 per bed) to our office to hold your beds.

Final day to turn back beds is March 31st.

Final payments will be due on May 1st.

2. CAMPER AND SPONSOR FORMS:

Once campers and sponsors have confirmed with you that they will be attending camp, they will need to fill out a [Camper](#) or [Adult Sponser Release Form](#).

This form helps church leaders and our team by:

- Providing the church leader with the necessary information in order to complete Individual Camper Registration beginning April 1st (our office will email this form to you). This information will be kept on file for our team during your week at camp.
- Provides our team and staff with all emergency contact, health, and insurance information for all participants in case of an emergency at camp.

Remember:

- You must keep a 5:1 camper/sponsor ratio of the same gender while at camp. In addition to this requirement, there must be at least two adult sponsors of the same gender in each room to ensure the protection of campers and sponsors.
- Junior Sponsors are also allowed at camp. These are students who are 16 or 17 years old. Junior Sponsors DO NOT count towards the required 5:1 ratio at camp. A Junior Sponsor Release Form must be completed and be signed by a parent or guardian.
- All participants attending CrossTimbers must have a release form in order to participate and stay on campus.
- The adult form must be signed by the adult and the child's form must be signed by a parent or guardian.
- **If you get to camp and the form is not signed by the parent or guardian, we cannot allow them to stay.**
- Before your church arrives at camp, please alphabetize all the forms (sponsors and campers merged). This helps Day One registration go smoothly and quickly.

3. CAMPER SAFETY / BACKGROUND CHECKS:

CrossTimbers Children's Camp REQUIRES that each church perform criminal background and sex offender checks on all sponsors 18 and older attending with their group. (If you happen to have a junior sponsor who will turn 18 while they are at camp, you MUST complete a background check on them).

Oklahoma Baptists defines a current background check as no more than 18 months old. Churches must complete the Background Check Statement of Compliance to be signed by the pastor or church administrator.

Please refer to Camper Safety/Background Checks on page 9 of this guidebook or visit our website oklahomabaptists.org/crosstimbers for specific instructions concerning valid background checks.

Digital Background Checks and On-site Registration

Background checks are run by service providers on behalf of the churches. The church will be responsible for the information contained in the reports and will maintain the privacy of those reports.

Prior to on-site registration, churches will be asked to produce digital versions background checks to our office at least TWO weeks before arriving at camp via email. These need to be PDF files. You can email background checks to nwelch@oklahomabaptists.org.

For more information and FAQ about Camper Safety and Background Checks, visit oklahomabaptists.org/crosstimbers.

4. INDIVIDUAL CAMPER REGISTRATION:

Individual Camper Registration File Process:

- After March 31st, you will receive an email to a Google Sheet link for Individual Camper Registration.
- This file will be shared between your church and the CrossTimbers Program Assistant.
- You will be able to share with any assistants or other church staff members in order to complete all the required information. This file is NOT to be shared with anyone outside of church staff. Do NOT share this file with parents in your church.
- Google Sheets will automatically save all your information. You do not need to email this back to our office since we will already have access.

- All Google Sheets will lock 72 hours prior to the start of your session in order to make bed reservations. We will reserve beds for the amount listed on the sheet at this time. For any last-minute changes, please email nwelch@oklahomabaptists.org or bring minor changes to on-site registration.
- Please remember, all churches must maintain a 5:1 camper/sponsor ratio of the same gender at camp. In addition to this rule, there must be at least two sponsors of the same gender per room at both camps.

Bed Confirmation Process:

- Once we have received your registration information, we will email 1-2 days before your session with your dorm assignment and number of beds to make sure all information is correct.
- If you have a camper who has dropped out and you have changed the camper out for another camper (of the same gender), you must email our office with the person you dropped and the information of the new camper.
- Once the start of camp is within 24 hours, it is unlikely that we would be able to add anyone else to your group due to dorm assignments being made.
- Once bed assignments are made, we cannot change dorm assignments to a different gender category.

5. ARRIVAL AND CAMP CHECK-IN:

Arrival Process:

- We will email you regarding arrival times, one month before camp. Check-in opens at 10am Day One of each session (we cannot allow early entry due to last minute preparations being made by our staff).
- When entering the campground, our staff will greet you and your campers to build anticipation for a great camp session. The staffers will direct your group, and the children will be welcomed by additional camp staff.
- Passengers must remove everything from the vehicles and place it in the designated spot at registration
 - Please label all belongings as MALE or FEMALE so they can be placed in the designated areas.
- Immediately after arrival, the Lead Sponsor should go directly to the registration office. All other sponsors will remain with their group in order to unpack.
 - During check-in, the remaining sponsors and campers can walk to their cabin area and start unpacking
 - Remember, each cabin has every bed filled, and another church could be sharing a cabin with your group. Please be respectful of all groups and leaders by keeping your cabin clean.
 - Be sure your group stays together, using all the beds, so the other beds stay grouped together for those still to arrive.

Check-In Process:

- Lead sponsors need to have the following items ready to hand in at the office:
 - [Camper/Sponsor Release Forms](#) (camper forms completed and signed by parent or guardian) in alphabetical order combined.
 - [Sponsor Background Check Statement of Compliance](#) (signed by the Sr. Pastor or Church Administrator)
 - [Concession Wristband Form](#) and money to purchase additional concession wristbands.

ADDITIONAL REGISTRATION INFORMATION:

Important Dates to Remember:

- **First Monday of November at 8am- Camp Registration Opens**
- **January 31st- Deposit and Registration Agreement Due**
- **March 31st- Final Day to Turn Back Beds**
- **April- Pre-Camp Meetings (These dates are TBD).**
- **May 1st- Final Payment Due for Camp**
- **TWO Weeks Prior to Session- Digital Background Checks Due to Programing Office**
- **72 Hours Prior to Session- Individual Camper Registration Google Sheet Locks**

Acquiring/Selling Beds After Pre-Camp Registration

As camp approaches, it is common for churches to need more or fewer beds than previously reserved and paid. After March 31st, you will receive a list of the churches attending your session, along with the contact information for their group leader. If you need more beds for your session, or need to sell extra beds, please contact the churches attending your session. The buying church will pay the selling church directly. You will need to notify the CrossTimbers office so that we can change the numbers on each of your online registrations. You can email nwelch@oklahomabaptist.org.

If you need more beds or want to return beds for a refund to our office, you must email nwelch@oklahomabaptists.org by March 31st. Any emails dated after March 31st will not qualify for a refund from our office. To inquire about buying additional beds from our office before March 31st, please contact our office directly.

Concession Wristbands

Campers will be able to purchase additional concession wristbands for \$10.00 each. There is no limit on the number of concession wristbands a camper can purchase. Churches will need to have the concession wristband form, along with the money to purchase the wristbands, at registration. During the missions offerings cash will be accepted.

Camper/Sponsor Ratio and Bed Assignments

Remember, there is a 5:1 camper/sponsor ration of the same gender at all times while on grounds. In addition to this rule, there must be at least two sponsors of the same gender per room to protect both our campers and sponsors overnight. If you are not able to provide two sponsors of the same gender per room, there is the option to be put with another church in order to comply with requirements.

If you have any questions, please contact the CrossTimbers Programing Office.



CROSSTIMBERS MISSION ADVENTURE CAMP

Camper Safety Guide

The desire and goal of CrossTimbers is Gospel impact. Any established guidelines enhance efforts to see the lost saved, believers grow, and the church strengthened while keeping all involved as safe as possible. CrossTimbers seeks to provide an atmosphere of joy, enthusiasm, and safety. Leaders are entrusted to shepherd their group which includes protecting their students, adults, and churches over which they have responsibility. The following guidelines for camper safety provide parameters for protection and offer the due diligence that accompanies leadership.

CAMPER SAFETY

ZERO-TOLERANCE POLICY

CrossTimbers is committed to a positive, uplifting, Christian environment. CrossTimbers does not tolerate and expressly prohibits sexual harassment and sexual abuse. This policy applies to everyone at CrossTimbers, including employees, board members, volunteers, sponsors, campers, contractors, and vendors of CrossTimbers. Suspected violations of this policy are to be reported immediately to the CrossTimbers Program or Conference Center Director. Upon review by the Director, suspected violators of this policy will be removed from the grounds of Falls Creek Conference Centers. Employees of Oklahoma Baptists who are suspected of violating this policy will be subject to disciplinary action, up to and including termination of employment and criminal prosecution may ensue. Suspected abuse or neglect of a minor, whether on or off CrossTimbers Conference Centers property or whether perpetrated by CrossTimbers personnel or others, will be reported to state authorities, as required by law. All CrossTimbers staff have completed and cleared a background check, and have been screened and vetted in accordance with Oklahoma Baptists child safety and predator recognition training.

BACKGROUND CHECKS FOR ATTENDING CHURCHES:

CrossTimbers requires that each church perform background checks on all participants (including students) 18 years of age or older attending with their group CrossTimbers honors background checks for 18 months from the date of the check.

Background Check service providers must perform a national criminal background check that includes:

- A check of the National Registry of Sex Offenders
- A county and/or state criminal court search
- Social Security trace/verification

CrossTimbers offers a few recommendations of **PREFERRED SERVICE PROVIDERS** for these checks. These organizations are provided as a means of convenience and easy reference. If you use one of these preferred providers, you will receive background checks that are compliant with CrossTimbers requirements. If you choose to use another company, we cannot guarantee that the check is complete or the report is thorough enough to pass compliance checks at on-site registration. These providers all charge a nominal fee for their services; check with each service provider for pricing. Churches are not required to use the preferred service providers, but these companies are examples of the types of organizations your church needs to use to run these checks.

PREFERRED SERVICE PROVIDERS

Protect My Ministry (Plus Package)

www.protectmyministry.com | 800-319-5581

Ministry Safe

www.ministrysafe.com | 833-737-7233

Shield Checks

www.shieldscreening.com | 800-260-3738

Trak-1 Checks

www.trak-1.com | 800-600-8999

Please use reputable, specialized firms who are able to provide the specific types of checks that CrossTimbers requires!

DO NOT USE THE FOLLOWING TYPES OF AGENCIES, COMPANIES, OR INDIVIDUALS TO RUN YOUR CHECKS

- Local, county, or state law enforcement agencies, these organizations are obviously reputable, but their checks are seldom, if ever, NATIONAL checks.
- Obscure providers found on a Google search.
- Friends or church members in or connected to law enforcement that can get you a deal.

FLAGGING BACKGROUND CHECKS

Each church is responsible to review the background checks that are run on their leaders and sponsors and make determinations regarding each person's suitability for service. In order to help you as a church to make these determinations, we are providing you with a list of RED FLAG and YELLOW FLAG offenses. These lists are thorough, but not exhaustive.

Red Flag Offenses

If any of the following offenses are reported on a potential sponsor's background check, you should not use that person as a sponsor at camp.

- Providing alcohol, tobacco, drugs, or pornography to a minor
- Voyeurism (peeping Tom)
- Contributing to the delinquency of a minor
- Criminal solicitation of a minor
- Public Indecency
- Exhibitionism (flashing)
- Assault
- Sexual Assault (or any crime that is sexual in nature)
- Homicide
- False Imprisonment
- Kidnapping
- Injury to a child/elderly individual/disabled individual
- Abandoning or endangering a child
- Leaving a child in a vehicle
- Matters related to interference with child custody
- Failure to stop or report the aggravated sexual assault of a child

Yellow Flag Offenses (YFO)

This is a list of felony and misdemeanor offenses. Having one of these offenses appear on a person's check will not automatically disqualify them from being a sponsor. However, the church who brings a person, whose check reveals a YFO, must also complete a YFO Acknowledgment Form for that person. The YFO Acknowledgment Form will serve as a document stating that the church is aware of the Yellow Flag Offenses found on the person's background check, is willing to take responsibility for the individual, and has determined the person suitable to serve as a sponsor for their church at Falls Creek Youth Camp. The YFO Acknowledgment Form is available in your Digital Camp Kit.

YFOs will include any of the following felony or misdemeanor offenses:

- Driving under the influence
- Possession/Distribution of a controlled substance
- Making a firearm accessible to a child
- Theft, including identity theft

BACKGROUND CHECKS AND PRE-CAMP REGISTRATION

Background checks are run by service providers on behalf of the churches. The church will be responsible for the information contained in the reports and will maintain the privacy of those reports. We require a digital copy of all sponsor background checks be emailed to our office at least TWO WEEKS before your session begins. These files will remain private and confidential. You must also submit a Background Compliance Form along with your digital checks confirming your church approves of the sponsors representing your church at camp

If you have a last-minute sponsor, their background check will need to be submitted to our office before they are allowed on campus.

RECRUITING SPONSORS

Sponsors (adult volunteers) set the tone for the session. If a sponsor has a great attitude, students will have a great week at camp. If sponsors are godly role models and use their influence wisely for the Kingdom, there will be more spiritual impact during the week. Please only recruit and take adult sponsors who encourage your students toward the goals of camp.

By attending CrossTimbers Children's Mission Adventure Camp, your church acknowledges that it is responsible for the selection and supervision of your adult sponsors and further warrants that it has exercised due diligence in the selection of these adult sponsors.

Each church is required to appoint a lead sponsor. The lead sponsor is responsible for the group and serves as the church contact person during the session. This person is typically the children's pastor/minister, senior pastor, or lay person (only in the absence of a children's minister or pastor) designated as the children's leader at their church.

WHO IS CONSIDERED A SPONSOR?

Sponsors must be individuals at least 18 years of age. **NOTE:** You are allowed to have Junior Sponsors (age 16-17) at camp. They do not count as an Adult Sponsor and do NOT need a background check since they are under 18.

CHURCHES MUST PROVIDE:

- A 5:1 Camper/Sponsor ratio of the same gender while at camp (this will be verified through individual camper registration).
- In addition to this ratio, there must be at least two adult sponsors of the same gender per room.

SPONSOR EXPECTATIONS

Adult sponsors attending CrossTimbers should adhere to the expectations listed below:

- Set the moral and spiritual example for the group.
- Model and enforce the camp code of conduct and dress code.
- Ensure the attendance of their students at BOTH worship services each day. Do not send groups of campers without adult supervision from your group.
- Participate in the daily morning quiet time and evening devotion times.
- When possible, during the week, equip and encourage campers to follow Christ in their daily lives.
- Spend time with campers to hear their salvation story and/or to share Christ with them.

PROPERLY SELECTING SPONSORS

All churches are required to run background checks on their sponsors, however, background checks are only a small part of a thorough sponsor selection process.

Group leaders should consider the following questions when selecting sponsors for youth camp:

- **Are they associated with your church?** It is often tempting to select people you know well to serve as sponsors, but who have little to no connection to your church. You need to be aware that it is better to select qualified leaders from your congregation than to outsource this type of help. People who are not associated with your church do not always act as responsibly with the church in mind, as those who are significantly invested in your congregation.
- **How long has this person been a member of your church?** Have they recently joined your congregation? It would be important for you to be able to observe their life and character for at least a minimum of six to eight months before considering using them as sponsors.
- **How well do you know them?** Are these people you have known for at least a year? They may be new members to your church, but you may have known them much longer and can vouch for their character. Do others speak highly of them and is their observable character above reproach?
- **Do they enjoy being around students?** Do they currently work with children in your ministry and have a good rapport with children and other volunteers? Do they observe good boundaries in their relationships with children? Do they seem too strict or too permissive? Have they agreed to abide by the requirements set forth by the church and camp leadership?

POLICIES & PROCEDURES

CODE OF CONDUCT

The code of conduct for CrossTimbers is intended to assist churches and campers at camp to have a safe and enjoyable camp experience while growing in their faith. CrossTimbers is designed to help children and adults know and follow God. The code of conduct prioritizes issues related to a camper's faith development in Jesus. CrossTimbers children's sessions are planned for children who have completed 3rd through 6th grade. Please remember the following policies:

- Between 10:30 pm and 6:30 am, all campers should be inside their cabin (this includes sponsors).
- Campers are required to attend both the Morning Bible Study and the Evening Chapel Experience each day.
- Sponsors from each church are responsible for enforcing the code of conduct, modest camp dress for their campers and adults, and handling discipline issues. Church groups must sit together at all chapel services. Campers will not be permitted to leave the grounds unless accompanied by a sponsor. Sponsors must maintain a 5:1 camper/sponsor ratio of the same gender while at camp. In addition to this rule, there must be at least two sponsors of the same gender per room at both locations. Remember, Junior Sponsors do NOT count towards this ratio.
- Believing that modesty extends beyond the dress code, campers and sponsors should refrain from public displays of affection (PDA).
- It is strongly suggested that churches limit or prohibit their campers' use and possession of cell phones and two-way radios. Those items can quickly become a distraction to the goals of camp.
- Use or possession of illegal drugs, alcohol, or tobacco of any type is not permitted on the grounds during any session of camp.
- The possession of weapons of any sort is prohibited at camp. CrossTimbers reserves the right to perform a random drug and weapon search at any time and confiscate items that distract from the camp goals or that violate the code of conduct of the camp.
- Pets/animals (**other than trained and certified service animals), fireworks, rock throwing, water fighting, laser pointers, and shaving cream fights are prohibited on the campgrounds. Masks or any other disguise over the face cannot be worn. This does not apply to surgical face masks or shields for medical purposes. For the safety of all guests, skates, rollerblades, and skateboards are not permitted. All cycles (uni, bi, or tri) are prohibited on the grounds. Violation of this policy could result in confiscation of equipment. No wading or swimming is allowed in the creeks unless there is a CrossTimbers lifeguard present. No fishing is allowed.
 - **Campers with service animals may attend camp and participate in activities. Parents or guardians of said campers should contact CrossTimbers to make prior arrangements for the service animal's presence on the campgrounds. However, no overnight lodging accommodations are currently available to campers with service animals. Campers with service animals may attend camp during the day and leave the grounds at night. The camper will be allowed to return with their service animal the next day.
- Unnecessary and careless traffic is prohibited on the campgrounds. Only campground-operated vehicles are permitted. Motorcycles may only drive to and from the gate to their cabin or meeting place. Recreation vehicles for living or sleeping purposes are permitted only in designated areas and must register in advance with the CrossTimbers office. No passengers are allowed in pickup beds or in the back of vehicles with hatch doors raised – all passengers must be seated in the vehicle according to its designated capacity.
- CrossTimbers is a Christian environment that promotes personal encouragement and spiritual development of every camper. CrossTimbers does not condone or encourage any activity on the grounds that humiliates any camper, including initiation, hazing, and pranks.
- No product sales are allowed at CrossTimbers unless they have secured a contract through the CrossTimbers office.

DISCIPLINE PROCEDURE

Criticize in Private, Praise in Public.

Most discipline issues are already solved with the attitude and reactions of sponsors promoting a great time at camp, coupled with fun activities of a busy day. However, if you continue to have challenges with a child:

- Pull that child aside and talk to them privately about his/her actions. Explain why this is a bad choice and unacceptable. State your confidence in the child to make this change and praise the child when he/she improves in order to encourage good choices.
- If the bad choices continue, the sponsor might consider a later start time of swimming and allow the child to rest longer on his/her bunk.
- If the child does not comply, contact the CrossTimbers Program Director. The three of you will have a meeting and call a parent to bring awareness of the situation. This will be the final warning.
- If the child continues to make bad choices, the Program Director will call the parent again, and the sponsors will take the child home.

DRESS CODE

The intent of CrossTimbers dress code is to provide an equitable dress code for all campers that will encourage modesty above legalism. Parents and church leaders are urged to see that only clothing that meets the policies and regulations of the camp is brought to CrossTimbers. Please do not allow clothing you sense would be questionable for a Christian camp setting.

Since CrossTimbers is a Christian camp with a distinctly Christian atmosphere, the New Testament principle of modesty should always be the standard for dress at CrossTimbers. It is the responsibility of the sponsors from each church to model the standard of modesty and enforce the camp dress code.

While on CrossTimbers grounds, please remember the following:

- Campers may not wear apparel that exposes the midriff, is extremely tight fitting, or has writing on the back of pants or shorts.
- Apparel may not display or promote tobacco, alcohol, controlled substances, or inappropriate language or pictures.
- Tank tops are not allowed at CrossTimbers. Sleeveless shirts are acceptable but must go from the neck to the shoulder seam and not be split down the side.
- All shorts and dresses should be modest length.
- Shoes and shirts must be worn at all times outside cabins, except while swimming.
- Modest swimming suits are appropriate while swimming. A dark t-shirt must be worn over two-piece swimming suits. Shorts and shirts are required for the waterfront.
- Campers are encouraged to always wear closed-toe shoes due to the terrain and activities. Closed-toed and closed heeled shoes are required to participate on the ropes course and watersports.

CROSTIMBERS CHILDREN'S MISSIONS ADVENTURE CAMP

DRESS CODE

All apparel judgements will be left to the discretion of the CrossTimbers Staff (CTS). If CTS determines a camper or campers should change their clothing to fall in line with camp requirements, then said camper or campers are required to do so.



ACCEPTABLE

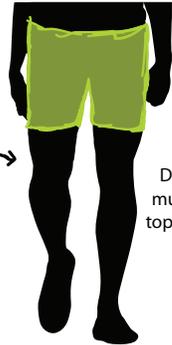


UNACCEPTABLE



ALWAYS ACCEPTABLE SHIRTS

Shorts must extend to or just beyond the campers' finger tips.



Dresses/Skirts must reach the top of the knee.



Shoes must be worn at all times outside of your cabin.



T-shirts and cover-ups must be worn to and from swimming venues.



male

female

Should wear swimsuits of modest length (fingertip) and not tight fitting

Modest one-piece

SWIMWEAR



male

female

No short shorts/ or tight-fitting shorts

No two-pieces

Campers may not be barefoot on the way to and from venues.

Tights may be worn under a garment that meets the dress code. Tights/sliders do not extend the length of garments worn over them (short/skirts/dresses). **Tights are not pants.** No tight fitting or revealing clothing. This includes leggings or similar attire, which cannot be worn as pants.



No tank tops or shirts cut down the sides.



Undergarments must always be covered by outer garments (i.e. no boxer shorts hanging out or bra straps showing).



No Midriffs/racer backs. No sport bras as tops (includes the 5k).



No spaghetti strap tank tops/dresses.



Apparel may not display tobacco, alcohol, controlled substances, or inappropriate language or pictures.

WHAT NOT TO WEAR

MEDICATIONS

Both prescription and over-the-counter medications will be the responsibility of each church. CrossTimbers staff will not be responsible for distributing or administering medications of any kind.

We have a Medical Authorization Form that you can use to help you with medications at camp. This is available on our website (oklahomabaptists.org/crosstimbers). Our office does not need these forms. They are a free resource just for individual church use.

FIRST AID

Each church should bring a First-Aid kit.

While first aid is the responsibility of the individual church, CrossTimbers will have a designated staff member for administering first aid when needed, and will have all information necessary in case of emergency. Sponsors will be able to attend to each child as needed. Sponsors are encouraged to bring their campers to the First-Aid Station for occurrences that cannot be properly cared for in the cabin.

Suggested First-Aid Kit Items:



Assorted bandages
Ace bandages
Antiseptic (peroxide)
Aloe Vera or Benzocaine
Adhesive tape
Triple antibiotic ointment
Sterile gauze squares
Benadryl or Cortaid Cream
Roller gauze – Kling
Scissors
Stool softener/laxative

Tweezers
Mild pain reliever – Children’s Tylenol
Advil, chewable or liquid
Fever thermometer
Antacid – Tums
Kaopectate
Skin cream or lotion
Benadryl – chewable and/or liquid
Ziploc bags for ice
Sunscreens
Insect repellent

When campers need medical attention at the First-Aid Station, a church sponsor must accompany them. If illness or accidents are of a serious nature, patients may be sent to the hospital, but they should first report to the Camp Office for a referral. Those with overnight non-emergency injuries, illnesses, or medical needs will be taken by the church sponsors to the hospital (no referral needed overnight).

Someone will be on twenty-four hour call for life-threatening emergencies. A release and waiver of claims form must be completed for each camper, and Jr Sponsor, by a parent or guardian. All sponsors must also complete and submit a release form. All release and waiver of claims forms will be filed in the office immediately following registration on day one. Your original forms will not be returned to you after registration.

INSURANCE

Accident and illness insurance is provided for all those attending CrossTimbers. Most injuries or illnesses that occur during the week of camp are covered by insurance. Accident and illness insurance benefits are limited and payable up to a certain amount. Insurance coverage includes accidents and illnesses that occur during regularly scheduled activities on the grounds of CrossTimbers. Insurance coverage also includes the time spent traveling directly between the campground and the camper’s residence. Trips to town or other activities off the campgrounds are not covered. For claims submitted to the accident and illness insurance company, the injured/ill person is responsible for making payment to the medical provider (hospital, ER, doctor, etc.). If coverage applies, the insurance company will issue reimbursement directly to the injured person, parent, or guardian, as the case may be, for approved claims. The medical care provider may also directly bill the insurance carrier using the information provided on the claim report.

To apply for accident and illness insurance benefits, a claim report must be completed and submitted to the insurance provider. The claim report form may be obtained at the First-Aid Station at CrossTimbers.

ZERO-TOLERANCE POLICY

CrossTimbers is committed to a positive, uplifting, Christian environment. CrossTimbers does not tolerate and expressly prohibits sexual harassment and sexual abuse. This policy applies to everyone at CrossTimbers, including employees, board members, volunteers, sponsors, campers, contractors, and vendors of CrossTimbers. Suspected violations of this policy are to be reported immediately to the CrossTimbers director or campground manager. Upon completion of an investigation, violators of this policy will be removed from the grounds of CrossTimbers. Employees of CrossTimbers, violating this policy, will be subject to disciplinary action, up to and including termination of employment and criminal prosecution.

Suspected abuse or neglect of a minor, whether on or off CrossTimbers property or whether perpetrated by CrossTimbers personnel or others, will be reported to state authorities, as required by law.

Please refer to Camper Safety on our website oklahomabaptists.org/crosstimbers for FAQ and more information.

GATE SYSTEM

During the week, the main gate will always remain locked. Any guests who will be arriving late or during the week will need to follow the directions that will be posted on the gate. If at any time during the week you need to exit campgrounds, you will need to notify the CrossTimbers office a few hours in advance. We only allow church staff to visit during this time. No other outside guests are allowed. Once the guest arrives on grounds, they must immediately check in with the CrossTimbers Office Staff.

EMERGENCY PROCEDURES

Tornado Safety

In the case of an emergency, a vehicle will be driven to the cabins, and the horn will be sounded continuously in case of a tornado. This will never be a drill. At the sound of one continuous horn, this alerts cabin occupants to immediately seek shelter in the center of the cabin, away from windows, and covered with mattresses. Wait until the all-clear signal is sounded. The all-clear signal will be when the horn repeatedly goes on, then off.

Camp Evacuation Process

All participants of CrossTimbers need to be conscious of any type of open flame while on the campgrounds. In the event of a fire, the need to evacuate CrossTimbers or parts of CrossTimbers may become necessary. CrossTimbers staffers will assist campers in locating the appropriate evacuation routes and guide them to designated areas.

The primary evacuation routes will be through the main gates.

Circumstances may require this to change, and camp staff will provide guidance for campers during the process.

REPORTING EMERGENCIES

If you have an emergency to report or need help at any time contact:

- Jeremy "Bear" Tonihka (405) 255-1624 (Davis)
- Scott Hill (479) 616-3276 in (Grand Lake)
- or Charlie Gatton (405) 802-0655 (Program Director)



BEFORE CAMP

CAMP PRECAUTIONS

- A lice and fever check must be performed on each child before leaving for camp. Children with lice or a fever will not be permitted on the campground.
- Do not bring campers who have had lice, diarrhea, vomiting, or fever in the 24 hours prior to arriving at camp.

GRAPHICS AND PROMOTIONS

Graphics and Promotional materials for camp and the camp theme will be available on our website. These can be used for camp t-shirts and other promotional materials to use within your church.

PARENT MEETING

As you know, parents often have many questions when preparing to send their children to camp. For your convenience in communicating with parents, we have parent notes included in our packing list for camp.

If you are planning a parent meeting, here are some topics that can be found in this book and on our website* that you may want to cover with parents:

- Emergency Contact Information
- Insurance Policy
- Camp Schedule*
- Camper Health Form*
- Medication Procedures
- Concession Wristbands
- Packing List*

We request that parents do not come and visit their camper while they are away. While this might be a stress reliever of the parent, it can be a hindrance to the camper and to the camp experience.

PRAYER PREPARATION IDEAS

Prayer preparation is as vital to camp as physical preparation and planning. Listed below are several ideas for preparing your church and your children for camp. Please remember to pray for the overall safety of CrossTimbers and the camp staff.

Here are some ideas to create and implement a prayer plan:

- **Prayer Guide Book Markers:** Create a Prayer Guide with each camper's first name (only) and the names of the sponsors.
- **Prayer Walk:** After your group arrives at camp and settles into the schedule, have sponsors take the campers out to prayer walk around the cabins. Ask them to walk around camp and pray in groups for all the major areas of camp.
- **Prayer Partner:** Ask kids to find an adult prayer partner before the week of camp and pray together. This adult should not be one of the adults who will attend CrossTimbers as a sponsor.
- **Wristbands:** Write all the first names of campers and adults attending CrossTimbers on a wristband and place them on the altar at church. Encourage adults to pick up one of the wristbands the Sunday before camp and wear it all week as a prayer reminder.
- **Parent Prayer:** Assign volunteer parents and adults a day of prayer for the group. Distribute first names (only) of children to parents and adults for their day of prayer.
- **Advance Prayer:** For several weeks before camp, meet regularly with sponsors to prepare and pray for kids who will attend camp.
- **Commissioning Service:** Sunday Night before camp, hold a "commissioning service" to pray over and prepare the group.

DURING CAMP

CAMP STAFF'S ROLE IN THE PROGRAM

Your week of camp is organized so you can connect, love, and minister to the children from your church. The staff focuses energy on running the activities, serving the meals, teaching the mission stops, leading tribal devotions/time, and standing ready to serve you and the children. Camp is a great place to be with your kids without time constraints and interruptions. Please take this opportunity to be with your kids while the staff works to meet your needs, serve as a role model for children, and encourage you as a leader. Sponsors are welcomed to join in all activities as time permits, as well as cheer their children to greater things.

CAMP ACTIVITIES

There are three main activities sites: the watersports**, the challenge course (ropes course), and target sports. Each activity will divide into several groups and then rotate through each part of that day's activity. *Closed-toed and closed-heeled shoes are required for the ropes course and watersports.*

**Note: You will need to be prepared to get completely soaked if you are going to the watersports. Swimsuits are recommended, however, everyone must wear shorts and shirts over swimsuits.

MISSIONS

The CrossTimbers missions experience is designed to help children understand the role of a missionary in a hands-on experience that impacts the community locally and reaches out to the global task of telling the nations about Christ. At each mission stop, children can explore hands-on opportunities of service while learning how they can pray for the nations and how missions are expressed in that area.

MISSIONS OFFERING

Campers and sponsors will have the opportunity to give to one of the mission works featured during camp. Offerings will be accepted during the mission stop and at the last canteen.

POOL TIME

During pool time, there will be lifeguards on duty at all times. At CrossTimbers we have a separated girls' and boys' swim time. Please be sure to check your schedule for your designated time. Sponsors are welcome to swim, and at least one sponsor from each group that is swimming must be present in case of an emergency. Here are a few things to remember about pool time:

- Before coming to the pool, be sure to shower. Hair does not need to be washed, but state health regulations require all persons to shower in the cabins, washing their entire body prior to swimming in the pool. Please do so or we will have to send you back.
- Life jackets and water shoes must be worn while at the waterfront, but a life jacket can also be provided at the pool for campers upon request.
- Be sure all your children have sunscreen applied at camp, especially when playing at our water venues.

CANTEEN/CAMP STORE

The Canteen is our concessions and will be open every evening at the scheduled times. Each camper is allowed to purchase any items, but we strongly recommend one drink and one snack. It is very important that sponsors watch their children and enjoy this time together. Watch to make sure all the children are served and they get what they ordered. This can be the first time for some kids to order a snack and pay for it with their concession's wristband.

What to remember:

- All food should remain in the canteen area.
- Use designated trashcans and encourage campers to pick up trash on the ground by complimenting them and thanking them for serving others.
- No one is allowed to have food, snacks, or drinks in the chapel or pool areas. Please make this clear to your campers, as bees at the pool and in the chapel are a big distraction.
- Campers may use the \$10.00 on their wristband however they choose. They should avoid spending it all at once (stock piling snacks in the cabin). Wristbands can be purchased after registration is closed in the office only by sponsors.
- Other campers and sponsors can purchase items for friends with their wristband.
- Items can be purchased from the camp store with a concession wristband.

CHAPEL AND DECISION TIME

- During the chapel time, sponsors should sit among the kids and help them participate in the worship and fun. When the pastor directs us to Scripture, please assist kids with their Bibles and praise those who are using it so they will continue to develop greater Bible skills.
- When the pastor begins the invitation time of service, he will ask sponsors to stand in the aisle or across the front of the stage. Please follow his instructions and move quickly. Using our sponsors to guide, children will allow them to have an adult in their church who knows about them and will be available to them after camp. This gives the children a way to be anchored back into their home church. You will be one of their greatest influences in that conversation after chapel, whether it's the plan of salvation or just the opportunity to talk through a difficult situation at home and pray together.
- God's plan incorporates the church as the means of discipleship for these children, not the staffers. Chapel invitation time opens the door to many significant and life-changing discussions.

IN-CABIN QUIET TIME

In-cabin quiet time is a time campers are encouraged to revisit Bible study items on a personal level. This time can be used to rest and recover. During this time all campers should be in their bunks and quiet. Camp is busy and campers need time to recover.

CHURCH EVENING DEVOTIONAL

At the end of each day, each church will have the opportunity to lead an evening devotional with their group. The devotional will be in the camper books provided at camp. The devotional can also be presented before camp for sponsors to review. You can do this as a group or as small groups.

If you use any common areas, please make sure to reset and clear any area used.

LEAD SPONSOR GROUP MESSAGE

Each session, there will be a group message with all the lead sponsors in order to communicate any updates or changes during camp. This will be completed at the sponsor meeting on Day One of camp

RAINY DAY PLAN

If there happens to be rain during outdoor activities, please report to the Chapel for alternative activities and scheduling. Due to the camp schedule, any missed activities or events will not be rescheduled.

MEALS

Mealtime procedures include:

- Seconds will not be served.
- Food is not allowed outside of the dining hall.
- If your group will not be attending the day four lunch meal, notify the CrossTimbers office before 9:00 p.m. on day three.



DIETARY NEEDS:

If one of your children has special dietary needs, please notify us before arriving at camp. After arriving at camp, stop by our kitchen and speak to our cook about the special food conditions. Our kitchen staff can provide a special plate for you to receive at each mealtime. In extreme cases, it would be most safe for the parents to send the appropriate food to be stored in the kitchen refrigerator, and the sponsor can reheat the food in the kitchen microwaves. Our kitchen staff is not trained to prepare food that supports food allergies and cannot be responsible for making accurate decisions that would not endanger a child's health.

LOST AND FOUND

There will be a lost and found area inside the dining hall. Any items found at any missions or activity stops will be brought to the dining hall lost and found.

Please check the lost and found before leaving camp. If you have a camper who has lost something and they do not realize after leaving camp, such as a Bible, we want to get those items to you. Please contact the CrossTimbers program office to make arrangements.

CAMP CHECKOUT

Before leaving for home, each cabin will be checked out by a CrossTimbers representative. A checklist will be posted in each cabin that will give instructions as to what needs to be cleaned. After cleaning the cabin, there will need to be one sponsor present at checkout for every church in the cabin.

Each church will be given a checkout time at registration. If you know that your departure time will differ from that of your checkout time, you can make arrangements then.

AFTER CAMP

The success of CrossTimbers is determined by the lives of students when they leave camp. Children are learning how to walk with God, so they will need encouragement, ideas, and accountability to help them continue to practice what they learned at camp. In camp preparation, remember to think through specific ways you can prepare your kids to go home after camp.

These are a few ideas for your church to continue kingdom work at home:

BAPTISM

Continue to work with each new Christian until they have been baptized. If baptism was important to Jesus, it should be important to us.

BIBLE STUDY PLAN

When students go home after camp, help them move beyond camp by connecting them to a daily Bible reading/devotional plan provided by your church.

FOLLOW UP

Recruit and equip adults to help with follow up with children after camp. When a child makes a decision, contact an adult who is doing follow up back home and ask them to pray and prepare to visit that child and his parents when he is home.

SHARE TIME

Plan ways for kids to share their camp experience when they get home. When kids get excited about camp, they need to know there is a plan to take the excitement home and share it with the church. What will be your plan for sharing?

SUNDAY SCHOOL

Before camp, give the names of all the children attending camp from a specific grade/class to the teacher of that Sunday School class or small group. Ask teachers to call the kids on Saturday night (after camp) to introduce themselves and to invite them to Sunday morning Bible study the next day.

OFF SEASON AT CROSSTIMBERS DAVIS

CrossTimbers campground in Davis is available year-round for retreats, family reunions, conferences, and many other types of gatherings. For information on pricing and booking, contact Jordan Anson, Guest Experience Leader, Falls Creek Conference Centers at janson@oklahomabaptists.org.

FOLLOW US!

Make sure to follow us on Facebook at Oklahoma Baptist Childhood Ministry and on Instagram @OKbaptistchildhood to be up to date all things Children's Ministry.

CAMP RULES

- 1 — RESPECT GOD
 - 2 — RESPECT GOD'S CAMPGROUND
 - 3 — RESPECT AND ENCOURAGE EACH OTHER
-

Definition of Sin:

“Anything I think, say, do, or don't do that displeases God.”



COOPERATIVE
PROGRAM